













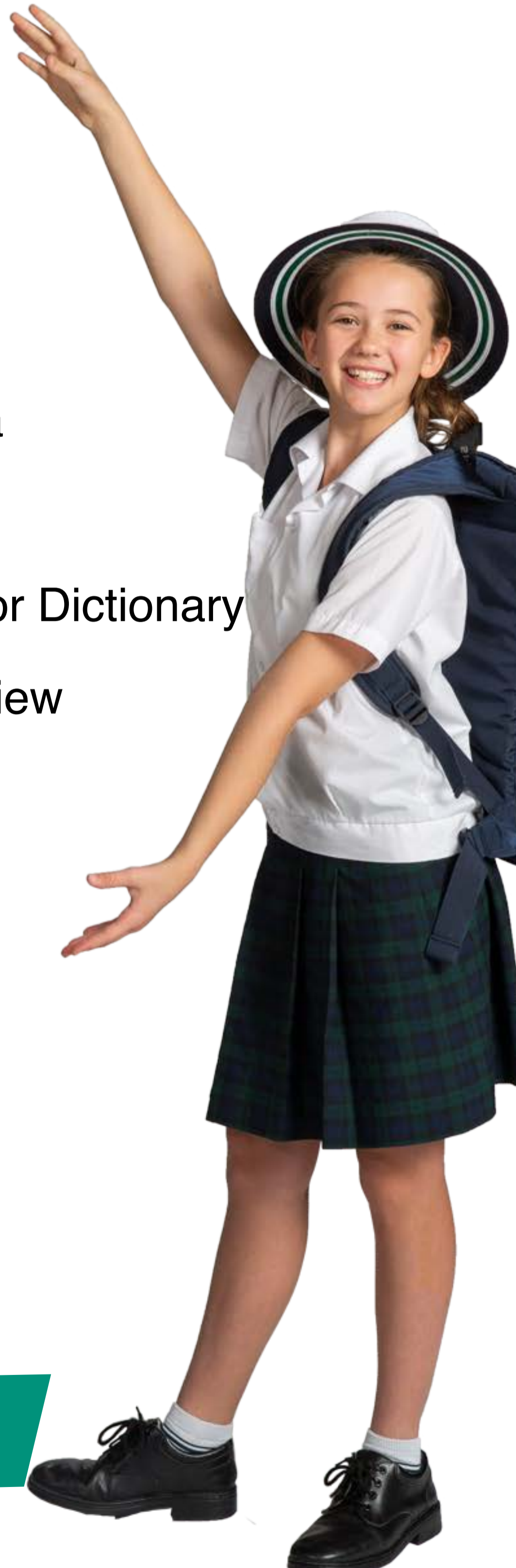


Referencing@PLC

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-  PLC's Academic Policy
-  Basics of APA referencing
-  In-Text citations
-  Referencing Audiovisual Media
-  Referencing a Book
-  Referencing an Encyclopedia or Dictionary
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Updated by L. Cavallaro April 2020





APA updates Version 7

In-text citations: for three or more authors include the name of the first author only, followed by et al.

- eg (Smith et al, 2020)

Reference list:

- For works up to and including 20 authors should include all authors names.
- For works by more than 20 authors, include the names of the first 19 authors followed by an ellipsis (...) and then the final author's name.

Books:

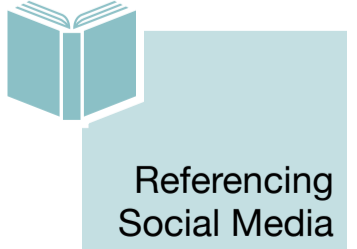
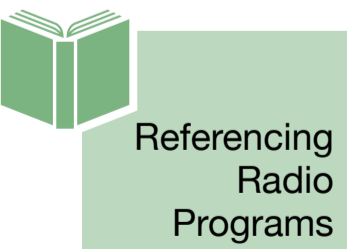
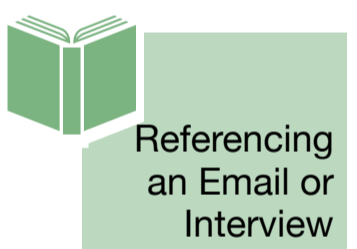
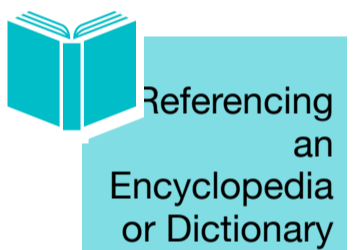
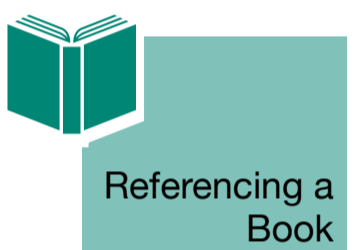
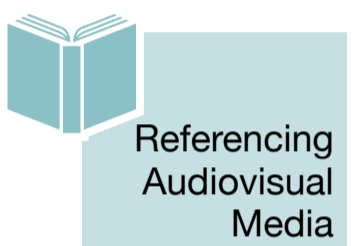
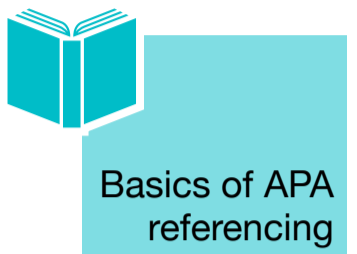
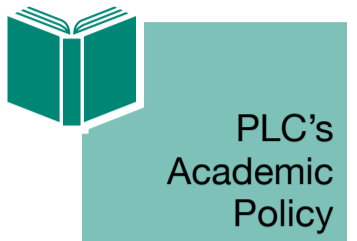
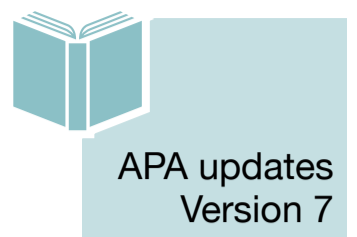
- Place of publication is no longer included in references.

Journals / Periodicals:

- Include the issue number in parentheses immediately after the volume number, for all journals that have an issue number.
- DOIs are now given in the following format:
<https://doi.org/xxxxx>

Websites and other online resources:

- It is not necessary to include the words "Retrieved from" before a URL.
- Includes citation for social media





Academic Honesty - PLC's Policy

At PLC we value knowledgeable and open-minded Inquirers, who strive to be thinkers and principled communicators of their findings, creations and responses.

Promoting and Supporting Academic Honesty at PLC

Students are:

- Made aware of the ethical considerations related to Academic Honesty.
- Taught how to acknowledge sources of information.
- Provided access to support materials to assist them in referencing their work (e.g. School Diary, library website, podcasts).
- Provide access to 'turnitin' to support them in making informed judgements about the 'Academic Honesty' of their work.
- Encouraged to take responsibility for the authenticity of their own work.

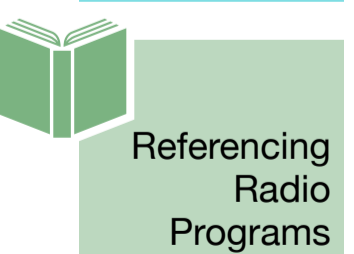
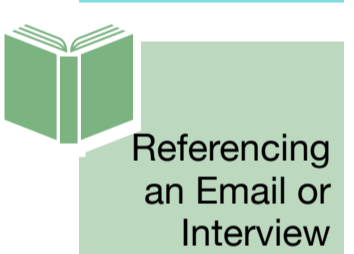
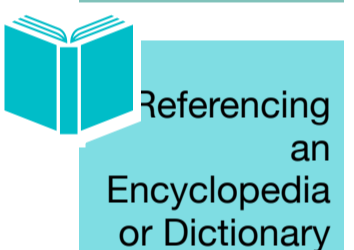
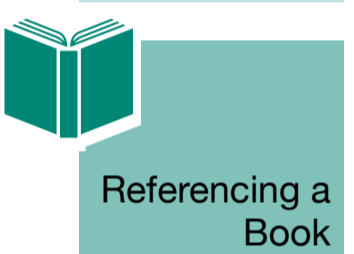
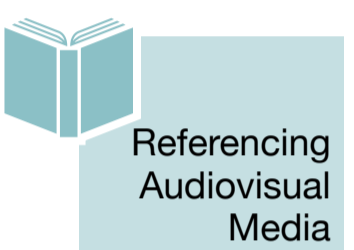
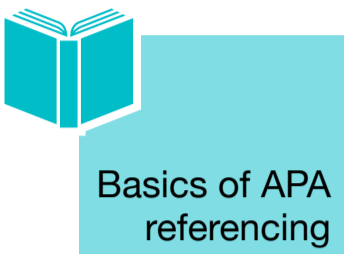
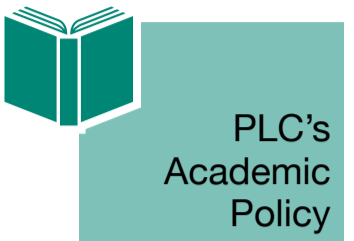
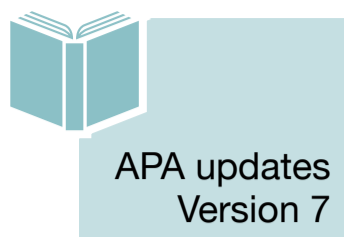
Academic dishonesty includes:

Plagiarism: Representing the ideas or work of another as your own, e.g. copying another writer's work word for word or paraphrasing without acknowledgement.

Collusion: Supporting or enabling plagiarism. For example, allowing your work to be copied or having a parent or tutor complete part of your work.

Duplication of Work: Presenting the same work for different assessments.

Cheating: Use of unauthorised notes or communication devices or viewing another students work during a quiz, test or exam.





Basic rules of APA referencing

Features:

- Your reference list needs to be added at the end of your paper
- Your references should be written on a new page with the word “References” and centred at the top. (do not bold, underline or use quotations for the title)
- All text should be double-spaced

Rules:

- Reference list must be **alphabeticalised** by the author’s surname. If there isn’t an author then it is ordered by the organisation/group or the title of the item.
- Full stops are used between the elements of information.
- Author’s surname comes first, followed by a comma then their initials, broken up by fullstops.
- Year of publication goes in brackets.
- Resource titles are written in italics and in sentence case (i.e., capitalise the first word)
- If your citation goes over a line, you must use a hanging indent.
- For digital resources that have a date, you must state ‘retrieved’ and the date you did so, starting with the year, month then day. *This is for sites that are Wikis and blogs where the information is updated or revised.*
- If there is no publication date use ‘n.d.’ in its place.



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In-Text
citations



Referencing
Audiovisual
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Referencing a
Book



Referencing
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Encyclopedia
or Dictionary



Referencing
an Email or
Interview



Referencing a
Journal



Referencing a
Magazine



Referencing a
Newspaper



Referencing
Radio
Programs



Referencing
Social Media



Referencing a
Website



In-Text Citations - How to...

An in-text citation is a reference made within the body of text. The citation goes at the end of the text you have quoted or paraphrased and presented in brackets.

Direct quotes: Direct Quotes are when you copy word for word exactly what the author has written or spoken. You record, **author's name, year of publication, page number.**

Paraphrasing: Paraphrasing is when you use someone else's thoughts and ideas but in your own words. You record, **author's name, year of publication.**

Punctuation

- record your in-text citations in parentheses (brackets)
- use commas to separate the information
- use p followed by the page number you quoted from or pp if the quote is from more than one page
- use a full stop after the p.
- if the citation is at the end of the sentence, it is considered to be part of the sentence, so the full stop is placed after the closing parenthesis (bracket).

No author: use the title of the article or resource and reflected in the reference list

No publication date: write n.d. (no date)

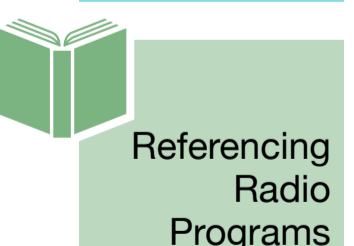
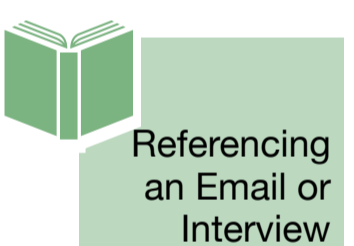
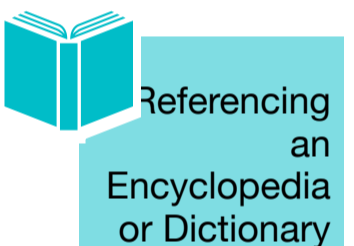
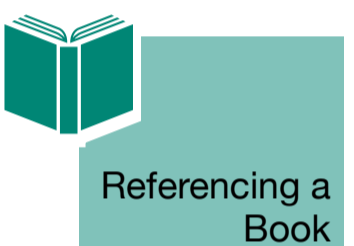
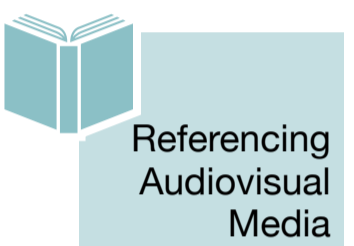
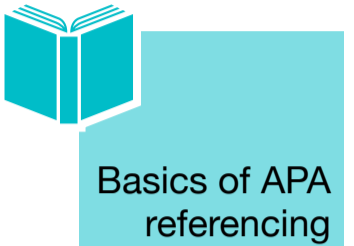
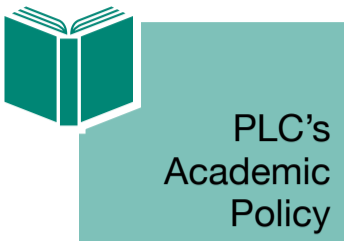
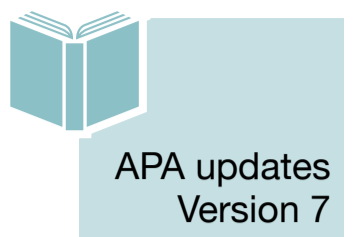
Examples:

- Direct quote: (Hodge, 2011, pp20-21)
- Paraphrased material: (Hodge, 2011)
- No Author: (Saving India, 2011)
- No Date: (Hodge, n.d.)

Exception to the rules: Personal communication e.g. email, interviews, blogs, letters, etc.

For personal communication you need to record the author's name, state that it is personal communication and the actual date that the communication took place.

E.g. (E. Green, personal communication, January 10, 2011)





Referencing Audiovisual Media

Film or video:

Director, D. (Director). (Year of publication). *Title of motion picture* [Film]. Production company.

- **Example:**

Loyd, P. (Director). (2009). *Mamma Mia!* [Film]. Universal Pictures.

Film or video in another language:

Director, D. [Director]. (Year of Publication). *Title of motion picture in original language* [Translated film]. [Film] Production company.

- **Example:**

Del Toro, G. (Director) (2006). *El labyrinth del fauno*. [Pan's Labyrinth] [Film]. Warner Bros. Pictures.

YouTube:

Person or group who uploaded video (Year, month date). *Title of Video*. [Video]. Website host.

- **Example:**

Tasty. (2018, March 7). *7 recipes you can make in 5 minutes*. [Video]. Youtube. www.youtube.com/watch?v=9_5wttw6l110

TV series:

Executive Producer, P. (Executive Producer). (Date range of release). *Title of Series*. [TV series]. Production company(s).

- **Example:**

Bellisario, D. L. (Executive Producer). (1992). *Exciting action show* [TV series]. American Broadcasting Company.

TV series episode:

Writer, W. (Writer), & Director, D. (Director). (Original air date). Title of episode [TV series episode]. In P. Executive Producer (Executive Producer), *Series title*. Production Company(s).

- **Example:**

Duffer, M. & Duffer, R. (Writer), & Duffer, M., Duffer, R. (Director). (2016-). Chapter one: Suzie do you copy? (Season 3, Episode 1). R. Duffer, M. Duffer, S. Levy, D. Cohen & K. Gajdusek. (Executive Producers). *Stranger Things*. Netflix.



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Magazine



Referencing a
Newspaper



Referencing
Radio
Programs



Referencing
Social Media



Referencing a
Website



Referencing a Book

Basic format

Author, A. (Year of publication). *Title of work: Capital letter also for subtitle.* Publisher.

Examples:

- **One author:** last name first, followed by author initials.

Brown, D. (2004). *The DaVinci code.* Scholastic.

- **Two authors:** List by their last names and initials. Use the ampersand instead of "and."

Larkum, A. & Maskell, H. (2012). *What's biology all about?* Usborne Publishing Ltd.

- **Three to twenty authors:** List by last names and initials; commas separate author names, while the last author name is preceded by an ampersand.

Boucher, K., Elms, L., Scott, D., Owen, B., Swale, M., Bakogianis, R., ... Cooper, T. (2017). *Jacaranda Maths Quest 10+10A.* Jacaranda.

- **More than twenty authors:** List by last names and initials; commas separate author names. After the nineteenth author's name, use an ellipses in place of the author names. Then provide the final author name. There should be no more than twenty names.

Pegion, K., Kirtman, B. P., Becker, E., Collins, D. C., LaJoie, E., Burgman, R., Bell, R., DelSole, R., Min, D., Zhu, Y., Li, W., Sinsky, E., Guan, H., Gottschalck, J., Metzger, E. J., Barton, N. P., Achuthavarier, D., Marshak, J., Koster, R., . . . Kim, H. (2019). The subseasonal experiment (SubX): A multimodel subseasonal prediction experiment. *Bulletin of the American Meteorological Society*, 100(10), 2043-2061. <https://doi.org/10.1175/BAMS-D-18-0270.1>

- **Group author:** includes corporations, government agencies, organisations etc. Treat organisations same as an author's name and follow the same format.

Merriam-Webster. (2008). Braggadocio. In *Merriam-Webster's Advanced Learner's English Dictionary.* Merriam-Webster.



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Referencing a
Magazine



Referencing a
Newspaper



Referencing
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Referencing
Social Media



Referencing a
Website



Referencing an Encyclopedia or Dictionary

What you need to include: Often encyclopaedias and dictionaries have group authors and are treated as the author. If there is no author, move the title to the front of the citation. Provide publication date if present or specify (n.d.) if no date is mentioned in the entry.

Institution or corporation. (Year of Publication). Title of entry. In *Title of reference work*. (Edition, page numbers). Publisher.

Examples:

- **Group Author:**

Australian Concise Oxford Dictionary. (2007). Goat. In *Collins Dictionary* (4th ed., p. 261). Oxford University Press.

- **No Author and no date:** (include retrieval date in the citation)

Feminism. (n.d.). In *Encyclopædia Britannica online*. Retrieved January 13, 2020 from <http://www.britannica.com/EBchecked/topic/724633/feminism>

- **Online article:**

Beckwith, J., & Foley, D. (2012). Music composition. In *The Canadian Encyclopedia*. <http://www.thecanadianencyclopedia.com/articles/music-composition>

- **Database article:**

Soll, I. (2018). Aristotle. In *World Book Student*. <https://www-worldbookonline-com.db.plcscotch.wa.edu.au/student/article?id=ar029880>



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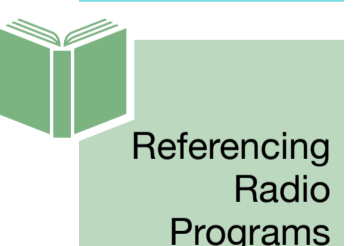
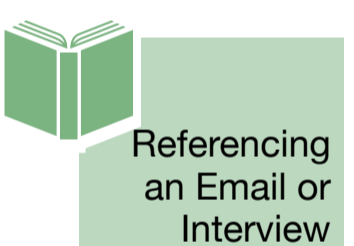
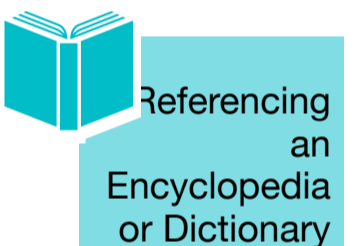
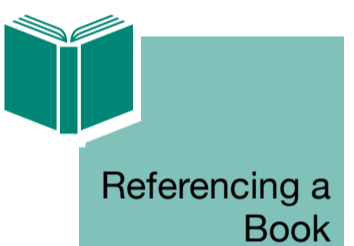
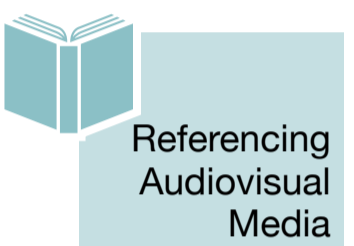
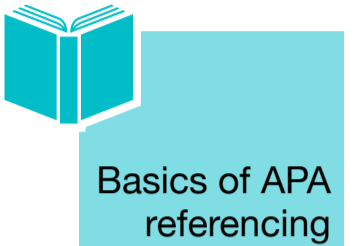
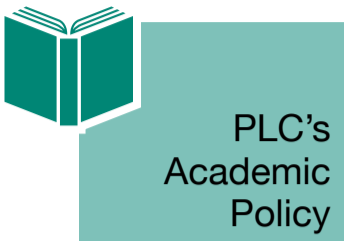
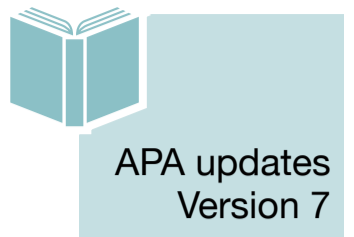


Referencing an Email or Interview

APA referencing method **does not** allow the inclusion in your reference list any unpublished information sources. These may include: emails, interviews, letters, phone conversations, etc.

All unpublished sources of information use an **in-text citation only**.

E.g. (E. Green, personal communication, January 10, 2011)





Referencing a Journal



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Referencing a
Website

The details you need to include:

Print:

Author, A., Author, B., & Author, C. (Year of publication). Title of article. *Title of Periodical*, volume number(issue number), page numbers.

• Example:

Smith, J. (2009). Studies in pop rocks and Coke. *Weird Science*, 12(3), 78-93.

Online: Online articles follow the same guidelines for printed articles. Include all information the online host makes available, including an issue number in brackets.

• Example:

Smith, J. (2009). Studies in pop rocks and Coke. *Weird Science*, 12(3), 78-93. <http://www.weirdscience.org/articles/id=1212>

Databases: with no DOI

Author, A. A. (Year of Publication). Title of article: Subtitle if any. *Name of Journal*, Volume Number(Issue Number), page numbers. URL.

• Example:

Heinecke, L. (2016). Sizzle Up Your Science With the Fizzy Balloon Experiment. *Scholastic*, 12(3), 78-93. <https://www.scholastic.com/parents/school-success/learning-toolkit-blog/sizzle-your-science-fizzy-balloon-experiment.html>.

Databases: with DOI

Author, A. A. (Year of Publication). Title of article: Subtitle if any. *Name of Journal*, Volume Number(Issue Number), page numbers. <http://doi.org/10.0000/0000>

• Example:

Diamond, A. (1988). Some Things Do Not Go Better with Coke: A Comment on Gieryn's "Science and Coca-Cola". *Science, Technology, & Human Values*, 13(1/2), 75-77. <https://doi.org/10.1007/BF01881388>

What is DOI?

A DOI is Digital Object Identifier that is assigned to digital content such as a journal article, an eBook or a data set. The internet is a constantly changing space and DOIs provide a consistent link to an item.

Note: Include a DOI (if available), for print sources.



Referencing a Magazine

What is the difference between a magazine and a journal?

A magazine generally contains content that is popular, such as news, opinion and gossip, etc. e.g. Woman's Day and Time Magazine. Journals provide specialist information, i.e. articles on research, analysis and scholarly topics. e.g. Psychology and Scientific Review.

Details you need to include when referencing a magazine:

Author, A. (Date of Publication). Article title. *Magazine Name*, Volume number, Page numbers.

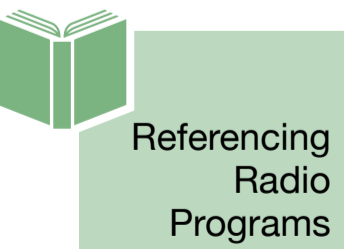
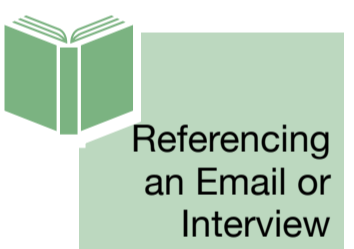
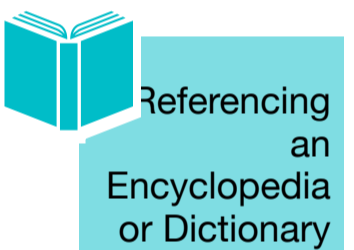
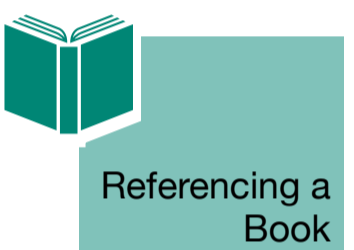
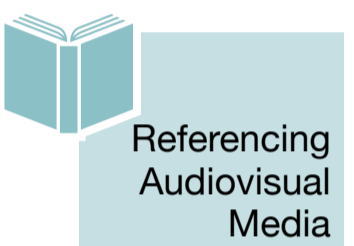
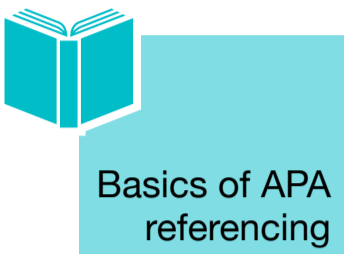
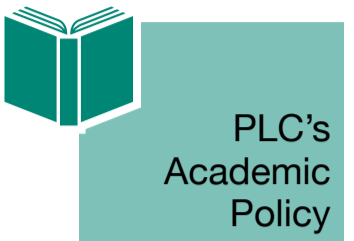
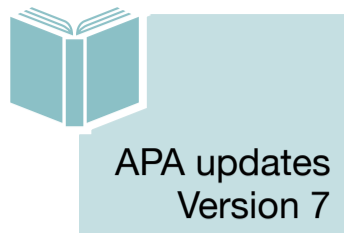
- **Examples:**

- Print:**

- Smith, J. (2009, January). Obama inaugurated as President. *Time*, 171, 21-23.

- **Online articles:** Include the date you retrieved the article and the web address, if it is known the information has been updated or revised.

- Smith, J. (2009, January). Obama inaugurated as President. *Time*, 171, 21-23. http://www.time.com/news/obama_inaugurated.htm





Referencing a Newspaper

The details you need to include:

Author, A. (Year, Month Day). Title of article. *Title of Publication*. Page numbers.

- **Examples:**

- **Print version: (no date included)**

- Scarr, L. (2020, April). China, tension & generations of consequences. *The West Australian*, 6-7.

- **Online article: (date included)**

- Scarr, L. (2020, April 30). China, tension & generations of consequences. *The West Australian*, 6-7. <http://thewest2.smedia.com.au/db.plcscotch.wa.edu.au/Olive/APA/thewest-archives/Default.aspx#panel=document>



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Referencing a
Newspaper



Referencing
Radio
Programs



Referencing
Social Media



Referencing a
Website



Referencing Radio Programs

The details you need to include:

Radio: Broadcast

Presenter, P. (Presenter). (Date of broadcast). *Title of broadcast*. [Radio broadcast]. Radio station.

- **Example:**

Sabra, L. (Presenter). (2018, June 6). *CSIRO develops a broccoli-infused coffee with many benefits*. [Radio broadcast]. Australian Broadcasting Commission.

Radio: Series

Presenter, P. (Presenter). (Date of broadcast). *Title of series*. [Radio series]. Radio station.

- **Example:**

Smith, A. (Presenter). (2018). *Life Matters* [Radio series]. Australian Broadcasting Commission.

Radio: Episode for a series

Reporter, R. (Reporter). (Date of broadcast). Title of episode. [Radio series episode]. In P. Producer (Producer), *Episode series*. Radio station.

- **Example:**

Adams, P. (Reporter). (2018). Epigenetics - do you have trauma in your genes? [Radio series episode]. In S. Fegan (Producer), *Late Night Live*. Australian Broadcasting Commission.



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Smith, J. (n.d.). *Obama inaugurated as President*. CNN.com. http://www.cnn.com/POLITICS/01/21/obama_inaugurated/index.html



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